

# Education Department Zookambi Internship



The Potter Park Zoo Education Department is offering three full-time (40 hours) internships, with 320 of those hours paid. The Education Department Zookambi Internship provides a practical learning experience and knowledge of informal conservation education in a zoological setting. Interns will undergo training in conservation education, zoo operations, informal education, First Aid, and more. After training, interns will work as assistant teachers in our Zookambi summer camp program.

## Duties and tasks may include but are not limited to:

1. Interns will assist lead teachers in developing programs and/or activities and delivering them to Zookambi Summer Camp participants. This will be a major project component of the internship.
2. Prepare materials for crafts and activities under the direction of the Lead Teacher.
3. Assist with all camp activities including crafts, activities, games, snack time, zoo tours, bathroom breaks, and camper sign-out.
4. Assist in the daily operation of the education department, ongoing projects, records and reporting, set-up, clean-up, and other duties as assigned.

Outside of Zookambi responsibilities, interns may be involved in the following activities as time allows.

5. Assist with interdepartmental events and projects (primarily with Event and Fund Development departments), and DEAI initiatives.
6. Develop and implement conservation education messaging in the form of blog posts, social media, and community outreach projects.
7. Participate in on-grounds education throughout the zoo including education stations, play-based learning in the Nature Play area, etc.

*Please Note: Conservation, Engagement & Learning dept, hospitality and media & design interns do not participate in animal husbandry, nor do they have contact with zoo animals.*

## Requirements

1. Currently pursuing or recently graduated with a degree in education, environmental education, zoology, biology, or a related field preferred.
2. Junior/Senior college level students preferred. Experience will be considered if not pursuing a degree.
3. Strong interest in conservation education in an informal setting.
4. Have excellent communication skills and a positive, friendly attitude.
5. Must enjoy working with children of all ages.
6. Able to work inside and outside and able to tolerate summer weather conditions, most notably heat and humidity.
7. Must be self-motivated, energetic, adaptable, and able to work as part of a team.
8. Must pass a background check.

## Further Comments

1. Reports to Learning Program Coordinator.
2. Work for 2022 will be conducted according to current public health recommendations. A large portion of initial work and training may be done remotely if conditions require. Zookambi summer camp will take place in-person on zoo grounds with strict adherence to health and safety guidelines. Staff are strongly encouraged to be up-to-date on all vaccinations.
3. On-site internship activities will be during the week during regular business hours.
4. This is a partially paid internship (approximately 320 hours of the total internship). College credit is available; the intern is responsible for obtaining the necessary paperwork and approval from their university.
5. Potter Park Zoo is an equal opportunity employer, dedicated to a policy of non-discrimination in application and employment for any reason, including race, color, religion, sex, sexual orientation, gender identity/expression, national origin, age, disability or medical status including genetic information, and/or veteran's status.

## How to Apply

Fill out an online application at <https://potterparkzoo.org/internships/>, and send resume and cover letter electronically to: [zoeducation@ingham.org](mailto:zoeducation@ingham.org)

Or by mail:

Attn: Internships  
Education Department  
Potter Park Zoo  
1301 South Pennsylvania Avenue  
Lansing, MI 48912

Application Deadline:  
April 1, 2022