# **Conservation Education Internship**

The Potter Park Zoo Education Department is offering a limited number of unpaid part-time (20 hours) internships. The Conservation Education Internship provides a practical learning experience and knowledge of informal conservation education in a zoological setting.

## Duties and tasks may include but are not limited to:

- 1. Developing programs and/or activities under the guidance of education department staff, to be implemented by interns, staff, and volunteers for education on-grounds.
- Assist in the daily operation of the education department, including ongoing projects, cataloguing, event set-up/clean-up, program delivery, and other duties as assigned.
- 3. Assist with interdepartmental events and projects (primarily with Event and Fund Development departments) and DEAI initiatives
- 4. Develop and implement conservation education messaging in the form of blog posts, social media, and on-grounds activity stations.
- 5. Participate in on-grounds education throughout the zoo including education stations, play-based learning in the Nature Play area, and public events.
- 6. Complete relevant online and in-person training programs and certifications.
- 7. Please Note: Education, hospitality and media & design interns do not participate in animal husbandry, nor do they have contact with animals.

#### Requirements

- 1. Currently pursuing or recently graduated with a degree in zoology, biology, education, environmental education, conservation science or a related field preferred.
- 2. Junior/Senior college level students preferred. Relevant experience will be considered if not pursuing a degree.
- 3. Must enjoy working with diverse populations
- 4. Must have an interest in engaging members of the public in conservation education opportunities and place-based learning.
- 5. Must be self-motivated, energetic, adaptable, and able to work as part of a team.
- 6. Must pass a background check.

### **Further Comments**

- Work for 2021 will be conducted according to current public health recommendations. We are hoping to offer a good deal of
  in-person work, but some work may be done remotely if conditions require. Many of the initial training modules can be
  completed online.
- Hours will generally be during the week. There will be some required weekend and evening events/programs.
- 3. This is an unpaid internship. College credit is available; the intern is responsible for obtaining the necessary paperwork and approval from their university.
- 4. Potter Park Zoo is an equal opportunity employer, dedicated to a policy of non-discrimination in application and employment for any reason, including race, color, religion, sex, sexual orientation, gender identity/expression, national origin, age, disability or medical status including genetic information, and/or veteran's status.

#### **How to Apply**

Fill out an online application at <a href="https://potterparkzoo.org/internships/">https://potterparkzoo.org/internships/</a>, and send resume and cover letter electronically to: zooeducation@ingham.org

Or by mail: Attn: Internships Education Department Potter Park Zoo 1301 South Pennsylvania Avenue Lansing, MI 48912 Application Deadlines:
Summer 2022- April 1, 2022
Fall 2021- until filled
Winter/Spring 2022- Nov 15, 2021