



## Potter Park Zoological Society Board of Directors Meeting

*Dec. 13, 2021 – 3:30 to 4:30 p.m in Welcome Center Conference Room*

### MINUTES

#### Present

Julie Pingston  
Justin King  
Roxanne Truhn  
Gabe Rodriguez-Garriga  
Erin Schor  
Amy L. Morris-Hall, Society Executive Director

#### Absent

George Berghorn  
Aaron Davis  
Karlene Belyea  
Bethany Wicksall

#### General Items

1. Meeting was called to order at 3:03 p.m.
2. Approval of Nov. 15, 2021 minutes – approved.
3. No members of public
4. Late Items/Deletion/Consent Items – None

#### Board Items

5. Financial Report YTD (preliminary) through Nov. 30, 2021  
Revenue: Year to date revenue at \$930,296.42 is over budget by \$28,223.42 largely due to the PPP loan being forgiven.  
Expenses: Year to date expenses at \$889,748.75 are below budget by \$20,994.25.  
Net Surplus: Year to date the Society is at a \$40,547.67.  
Cash and cash equivalents stand at \$310,077.81.
6. Transaction of Business
  - a. Old Business
    - a. Gabe Rodriguez-Garriga – Gabe is a new board member and introduced himself to the board. The board also introduced themselves and discussed their experience.
  - b. New Business
    - a. 2022 Budget
      - i. Amy presented the proposed 2022 budget. Revenue was estimated very conservatively. Erin moved to pass the budget. Gabe seconded. Motion carried.
    - b. Pattern of board meetings

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- i. The board discussed changing the time of board meetings. They will revisit.

### Discussion Items

1. Board President Update  
At the Advisory Board it was John Groen's last meeting. The group reviewed accreditation materials.  
Julie reminded the board they should donate at the end of the year.
2. Executive Director's report
  - a. Staff Update  
Reviewed furloughs and education program revamp.
  - b. Events  
Wonderland of Lights – great attendance due to weather.  
Zoo Nights – volunteer opportunities.
  - c. Education  
Virtually no programming right other than Eaton RESA high school class.
  - d. Communications  
Nothing new.
  - e. Fund Development Update
  - f. Capital Campaign Update
    - i. Dart Foundation presentation coming soon.
    - ii. Progress report – Amy will provide a continuous report beginning at the next board meeting.
  - g. Animal update
    - i. Lemur – new male introduction went well.
    - ii. Dexter cow is bred.
    - iii. Binturong breeding was observed but it is unknown if the breeding was successful.
    - iv. Doppsee and Phineus bred, but it is unknown if the breeding was successful.
3. Advisory Board Committee Updates
  - a. Strategic Planning – None
  - b. External Relations – None
4. Suggestions for future agenda items, discussion and/or board comments - None
5. Public comment – No members of the public attended the meeting.

### Adjournment

The meeting adjourned at 4:52 p.m.

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*2022 Meeting Schedule – Potter Park Zoo – Welcome Center Conference Room*

*January 24, 2022*

*February 28, 2022*

*March 28, 2022*

*April 25, 2022*

*May 23, 2022*

*June 27, 2022*

*July 25, 2022*

*August 29, 2022*

*September 26, 2022*

*October 24, 2022*

*November 14, 2022*

*December 12, 2022*