Potter Park Zoological Society Board of Directors Meeting  
Dec. 13, 2021 – 3:30 to 4:30 p.m in Welcome Center Conference Room

MINUTES

Present
Julie Pingston  
Justin King  
Roxanne Truhn  
Gabe Rodriguez-Garriga  
Erin Schor  
Amy L. Morris-Hall, Society Executive Director

Absent
George Berghorn  
Aaron Davis  
Karlene Belyea  
Bethany Wicksall

General Items

1. Meeting was called to order at 3:03 p.m.
2. Approval of Nov. 15, 2021 minutes – approved.
3. No members of public
4. Late Items/Deletion/Consent Items – None

Board Items

5. Financial Report YTD (preliminary) through Nov. 30, 2021  
   Revenue: Year to date revenue at $930,296.42 is over budget by $28,223.42 largely due to the PPP loan being forgiven.  
   Expenses: Year to date expenses at $889,748.75 are below budget by $20,994.25.  
   Net Surplus: Year to date the Society is at a $40,547.67.  
   Cash and cash equivalents stand at $310,077.81.

6. Transaction of Business  
   a. Old Business  
      a. Gabe Rodriguez-Garriga – Gabe is a new board member and introduced himself to the board. The board also introduced themselves and discussed their experience.
   b. New Business  
      a. 2022 Budget  
         i. Amy presented the proposed 2022 budget. Revenue was estimated very conservatively. Erin moved to pass the budget. Gabe seconded. Motion carried.
      b. Pattern of board meetings
Discussion Items

1. **Board President Update**
   At the Advisory Board it was John Groen’s last meeting. The group reviewed accreditation materials.
   Julie reminded the board they should donate at the end of the year.

2. **Executive Director’s report**
   a. Staff Update
      Reviewed furloughs and education program revamp.
   b. Events
      Wonderland of Lights – great attendance due to weather.
      Zoo Nights – volunteer opportunities.
   c. Education
      Virtually no programming right other than Eaton RESA high school class.
   d. Communications
      Nothing new.
   e. Fund Development Update
   f. Capital Campaign Update
      i. Dart Foundation presentation coming soon.
      ii. Progress report – Amy will provide a continuous report beginning at the next board meeting.
   g. Animal update
      i. Lemur – new male introduction went well.
      ii. Dexter cow is bred.
      iii. Binturong breeding was observed but it is unknown if the breeding was successful.
      iv. Doppsee and Phineus bred, but it is unknown if the breeding was successful.

3. **Advisory Board Committee Updates**
   a. Strategic Planning – None
   b. External Relations – None

4. **Suggestions for future agenda items, discussion and/or board comments - None**

5. **Public comment**
   No members of the public attended the meeting.

**Adjournment**
The meeting adjourned at 4:52 p.m.
2022 Meeting Schedule – Potter Park Zoo – Welcome Center Conference Room

January 24, 2022
February 28, 2022
March 28, 2022
April 25, 2022
May 23, 2022
June 27, 2022
July 25, 2022
August 29, 2022
September 26, 2022
October 24, 2022
November 14, 2022
December 12, 2022