

Potter Park Zoo Advisory Board

1301 S. Pennsylvania Avenue ~ Lansing, MI 48912 Telephone: 517.342.2776; Fax: 517.316.3894

The Board information packet is available on-line by going to <u>www.potterparkzoo.org</u>, selecting "About," clicking on "Zoo Board Meetings" and clicking "July 8, 2020".

## POTTER PARK ZOO ADVISORY BOARD MEETING

Wednesday, July 8, 2020 6:00 PM Via Zoom

https://us02web.zoom.us/j/82891101807?pwd=VVBhM3RPcitROTNBZjZKY0E4U1FJZz09

Meeting ID: 828 9110 1807 Password: 5zjKr0

- 1. Call to Order
- 2. Approval of June 10, 2020 Meeting Minutes.
- 3. Limited Public Comment Limited to 3 minutes with no discussion
- 4. Late Items/Deletions/Consent Items
- 5. Director's Report
  - a. June 2020 Finance Report Delphine Breeze
  - b. Director's Report Cynthia Wagner/Amy Morris
- 6. New Business
- 7. Old Business
  - a. Zoo Reopening Update
  - b. 2021 Budget
  - c. Strategy Subcommittee Mary Leys
  - d. External Relations Subcommittee Cheryl Bergman
  - e. Financial Sustainability Subcommittee Kyle Binkley
- 8. Board Comments
- 9. Limited Public Comment Limited to 3 minutes with no discussion
- **10.** Upcoming Meeting
  - a. Zoo Advisory Board Meeting August 12, 2020 at 6:00 PM
- 11. Adjournment

Official minutes are stored and available for inspection at the address noted at the top of this agenda. Potter Park Zoo will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days' notice to the Zoo. Individuals with disabilities requiring auxiliary aids or services should contact the Zoo by writing to: Zoo Director, 1301 S. Pennsylvania Ave., Lansing, MI 48912, or by calling 517.342.2776.

#### MINUTES – INGHAM COUNTY

#### POTTER PARK ZOO ADVISORY BOARD

#### 1301 S. Pennsylvania Avenue, Lansing, MI, June 10, 2020

The Ingham County Potter Park Zoo Advisory Board held a regularly scheduled meeting via Zoom due to the health emergency which was permitted per Executive Order #2020-129.

BOARD MEMBERS PRESENT:	Commissioner Trubac, Chair John Groen, Julie Pingston, Molly Korn, Cheryl Bergman Cindy Kangas, and Mary Leys
ALSO PRESENT:	Cynthia Wagner, Zoo Director; Amy L. Morris-Hall, Zoological Society Executive Director, and Delphine Brezee
ABSENT:	Commissioner Tennis, Vice Chair Kyle Binkley, Dr. Richard Snider, Mary Hauser, and Yanice Jackson Long
CALL TO ORDER:	Chair John Groen called the regular meeting of the Ingham County Zoo Advisory Board to order at 6:01 p.m.
MINUTES:	Moved by Julie Pingston and supported by Cindy Kangas to approve the minutes of the March 11, 2020 meeting as written, <b>Yes-7; No-0; MOTION CARRIED</b> .

#### LIMITED PUBLIC COMMENT

None

### LATE ITEMS/DELETIONS/CONSENT ITEMS

The new business Parks/Zoo Rules Resolution changed to discussion item.

#### FINANCIAL REPORTS

#### **Zoo Financial Report**

Delphine Brezee reported the balance sheet ending May 31, 2020 shows the fund balance with \$686,775 which is a decrease of \$416,229 YTD. Chair Groen asked what the projected revenue loss is for the year. Ms. Brezee said the zoo has most of the tax money, so it is dependent on when the other revenue streams resume. Director Wagner stated she is moving forward with the assumption that there will not be revenue in June. She also stated concessions revenue will be light for quite a while after opening, ponies will not be opening this year, and admissions and parking revenue is projected to be 50 percent of 2019.

Chair Groen asked if we should expect layoffs. Director Wagner stated she did not foresee that layoffs will be needed, but that they should know more at the end of June after having been open for two weeks.

#### **ATTENDANCE REPORT**

Director Wagner stated she included the admissions report to show the loss in admissions compared to 2019.

### ZOO DIRECTOR REPORT

Directors Wagner and Morris then reviewed major elements of their report:

- The reopening plan has been approved by the necessary people and the zoo is moving forward with implementing. The major component that needs to be in place prior to announcing an opening date is timed ticketing. Directional signage, barricades, and other facility changes are in progress. Hiring enough seasonal staff to open has been challenging. Grounds volunteers started back this week and are helping prepare the grounds for guests by weeding, raking, mulching and planting. It has made a tremendous difference in just a few days. The social media announcement, press release, and website content are almost finished and will be ready when we announce. We will be admitting members only for the first three days and then opening to everyone with the same hours and admission rates.
- We are using the language masks are required and communicating that they do not have to be worn if farther than six feet apart while outside. Long term, the camel ride and wings of wonder areas will be mask required areas when they open.
- The graphics are designed and pictures are included in the report. The zoo is also using the Ingham County Health Department graphics at the entrance.
- Society staff have one more week before they are laid off and will be at the zoo the first week helping wherever needed. They have also been helping with grounds work.
- The layoffs will likely be until Sept. 1, 2020, but this is dependent on education programming and events resuming.
- Zoo Days will not take place this year due to the inability to social distance during that event.
- Cheryl Bergman asked if any of the Centennial events will be taking place. Director Wagner stated there will not be any scheduled talks or events, however the historical walking tour signs are up.
- The elk are doing well and both females had their calves. We will do a naming contest once the zoo is open again.
- The animals have noticed the volunteers in the zoo this week and keepers are monitoring their behavior as they adjust to having guests in the zoo again.
- Keepers are working to introduce Miles to Nkeke and the otter pups so they can be on exhibit together.
- The ponies have been moved into the farmyard so guests can still see them even though the pony path is closed.
- We are prepping to spend significant time answering social media questions after we announce the reopening.

### NEW BUSINESS

#### Ingham County Parks and Zoo Rules and Regulations - Discussion

Director Wagner stated the Ingham County Park and Zoo Rules and Regulations must be posted for the public so it is only being discussed at this meeting. There will be a vote on the Resolution in the future. Chair Groen stated

that he did not want zoo personnel issuing tickets and Director Wagner stated staff would not be issuing tickets. Director Wagner stated they are doing the rules with the Ingham County Parks to maintain consistency with the rules and regulations.

#### **2021 Requested Budget**

Director Wagner shared that overall the budget remains similar to 2020, but that most revenue streams other than taxes were lowered. Ms. Wagner felt the projected revenue numbers were conservative and that the only expense line items raised were ones that needed to be raised to equal what was spent in 2019 such as animal feed and utilities.

Chair Groen stated it was difficult to follow the budget document and would like to see the 2021 budget in a different format. Mary Leys agreed a different format would be helpful. Director Wagner stated she would put together an Excel spreadsheet.

### **Zoo Reopening Plan**

Chair Groen asked if there were any questions about the reopening plan from the previous discussion, no questions.

#### **OLD BUSINESS**

Strategy Subcommittee No report External Relations Subcommittee No report Financial Sustainability Subcommittee No report

### **BOARD COMMENTS**

Julie Pingston stated she is part of the state work group for tourism and attractions and could share some of the recommendations for masks and general reopening guidelines if that would be helpful.

Chair Groen stated this is not an easy situation and that he appreciates Director Wagner's and Ms. Morris-Hall's leadership.

Commissioner Trubac thanked Director Wagner for doing what was needed to make this work and for her leadership during this time.

### LIMITED PUBLIC COMMENT

None

### ADJOURNMENT

Being no further business, the meeting was adjourned at 6:58PM

# POTTER PARK ZOO BALANCE SHEET - PRELIMINARY June 30, 2020

ASSETS	
CASH	\$ 1,842,716
DEPOSITORY CASH	37,044
IMPREST CASH	8,000
TAXES REC - CURRENT LEVY	255,961
TAXES REC - DELINQUENT	32,465
ESTIMATED UNCOLLECTIBLE DELINQUENT TAXES	(15,359)
EFT TAX RECEIVABLE	-
PROPERTY TAX RECEIVABLE	-
INTEREST RECEIVABLE	5,158
DUE FROM STATE	-
INVENTORY	57,580
PREPAID EXPENSES	 -
TOTAL ASSETS	\$ 2,223,565
LIABILITIES VOUCHERS PAYABLE	
DUE TO ZOOLOGICAL SOCIETY	2,636
TAX LEVY LIABILITY	22,000
SALES TAX PAYABLE	2
ACCRUED PAYROLL	-
ACCOUNTS PAYABLE	-
DEFERRED REVENUE - PROPERTY TAXES	1,537,090
DEFERRED REVENUE - DELINQUENT TAXES	7,663
TOTAL LIABILITIES	 1,569,391
FUND BALANCE	
UNSPENDABLE	57,580
UNRESTRICTED FUND BALANCE	596,594
	654,174
TOTAL LIABILITIES AND FUND BALANCE	\$ 2,223,565

#### POTTER PARK ZOO YEAR TO DATE BUDGET/ACTUAL REPORT - PRELIMINARY FOR 6 MONTHS ENDED JUNE 30, 2020

EVENUES         2222 BUDGET         A CTUAL         REMAINING         % OF BUDGET         ACTUAL           PROPERTY TAX         S         3.134.44         \$         0.0305         \$         94.08%         \$         2.97.379           ADMISSIONS         \$         5         5.03.000         \$         2.43.643         \$         588.356         4.04%         \$         222.436           CONCESSIONS, GIFT SHOP, VENDING         \$         5         5.03.000         \$         1.43.85392         2.29.14%         5         2.44.65         \$         0.06%, \$         5         6.42.51           MITRAETY STS         \$         6.44.655         \$         1.05.21.26         \$         3.30.06%, \$         5         4.27.38         \$         4.27.38         \$         2.42.481         0.00%, \$         5         4.64.27         \$         1.17.25         5.43.39%, \$         2.32.498         0.00%, \$         5         4.27.38         \$         3.22.488         5         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$         3.00%, \$				JU	NE 2020 YTD		BUDGET		JUL	NE 2019 YTD
PROPERTY TAX         \$             3.33.4,84 \$             3.37.4,717 \$             5.0305             5.0305             5.0305             5.0300             5.0300             5.0300             5.0300             5.0300             5.0300             5.0300             5.0300             5.0300             5.0300             5.0300             5.030             5.0300             5.030             5.0300             5.030		20	20 BUDGET		ACTUAL		REMAINING	% OF BUDGET		ACTUAL
UNALCOPEE PORTION TAXES (6 MONTHS)         Iss32,0001         S         (1,332,0001         S         (1,343,800)           ADMISSIONS         S         5         500,000         S         14,568         S         446,89,912         2,91%         S         2,91,91%         S	REVENUES									
ADMISSIONS       \$       24,644       \$       585,356       4,044       \$       292,451         CONCESSIONS, GET SHOP, VENDING       \$       5,0000       \$       14568       \$       486,5532       2,9145       228,413         PARKING FEES       \$       5,0000       \$       184,180       3,0666       \$       64,455         INTERACTIVE STIPS       \$       6,4455       \$       16,4455       \$       0,644,55       \$       2,82,000       \$       112,75       \$       11,72,5       5,8136,6       \$       2,329,491         INTERACTIVE STIPS       \$       4,660,704       \$       1,652,326       \$       3,008,378       35,45%,5       \$       2,329,491         EXENDENTIES       \$       1,563,127       \$       767,357       \$       79,770       49,09%,5       640,156         Satarias & Wages-Sasonal       \$       4,532,424       \$       147,815       \$       306,668       32,261%,5       24,245,63         Supplies       \$       3,000,19       \$       1,43,60,55       \$       16,2623       A,334,45       134,492       41,337,42       43,34%,5       134,492         Autilies       \$       3,000,05       \$	PROPERTY TAX	\$	3,134,484	\$	3,074,179	\$	60,305	98.08%	\$	2,967,379
CONCESSIONES, GITT SHOP, VENDING         \$ 500,500 \$ 14568 \$ 445,532         2.91% \$ 28,413           PARNING FERS         \$ 64,055 \$ - \$ 64,455         - \$ 64,455 \$ 0,00% \$ 6,523           INTERSTINCOME         \$ 28,000 \$ 16,275 \$ 11,225         58,138 \$ 26,6738           OTHER REVENUES         \$ 4,660,704 \$ 1,652,325 \$ 3,008,378         35,45% \$ 22,329,491           EXPENDITURES         \$ 4,660,704 \$ 1,652,325 \$ 3,008,378         35,45% \$ 22,329,491           EXPENDITURES         \$ 4,660,704 \$ 1,652,325 \$ 3,008,378         35,45% \$ 2,239,491           EXPENDITURES         \$ 4,660,704 \$ 1,652,325 \$ 3,008,378         35,45% \$ 2,239,491           EXPENDITURES         \$ 4,52,201 \$ 5 1,563,127 \$ 767,357 \$ 795,770 49,09% \$ 640,156           Salaries & Wages - Fuil Time \$ 1,563,127 \$ 747,817 \$ 305,468 \$ 326,15% \$ 245,663           Salaries & Wages - Seasonal \$ 1,563,127 \$ 1,350,078 \$ 1,47,816 \$ 305,468 \$ 22,61% \$ 1,237,451           CONTROLLABLE EXPENDITURES         \$ 30,000 \$ 96,345 \$ 233,655 \$ 99,20% \$ 162,623           Supplies         \$ 330,000 \$ 96,345 \$ 233,655 \$ 99,20% \$ 162,623           CONTROLLABLE EXPENDITURES         \$ 11,8600 \$ 533,588 \$ 146,344 \$ 108,68 \$ 109,024 \$ 17,901           Ventrals A leases         \$ 2,000 \$ 5 03,458 \$ 124,422           Other Expenditures         \$ 2,000 \$ 5 03,458 \$ 146,340 \$ 10,905 \$ 14,422           Other Expenditures         \$ 330,000 \$ 5 05,454 \$ 123,426 \$ 124,422	UNALLOCATED PORTION OF TAXES (6 MONTHS)			\$	(1,537,090)				\$	(1,483,690)
PARKING FEES INTERACTIVE SITISS         S         190,000         S         5,820         S         184,180         3,06%         5         66,435           INTERACTIVE SITISS         5         3,4455         5         14,255         5         11,225         58,13%         5         26,308           OTHER RUFENUES         5         13,3265         5         53,330         5         79,335         40,47%         5         91,348           TOTAL REVENUES         5         1,563,127         5         1,563,127         5         795,770         40,99%         5         640,156           Salaries & Wages - Sesonal Benefits         5         1,563,127         5         1,47,816         5         305,468         32,61%         5         245,563           Demefits         5         3,000,19         5         1,670,060         44,70%         5         1,62,623           Antimal Care         5         3,000,05         5         96,345         5         230,655         2,920%         5         1,62,623           Antimal Care         5         3,300,05         5         2,23,655         2,920%         5         1,62,623           Antimal Care         5         3,200,78	ADMISSIONS	\$	610,000	\$	24,644	\$	585,356	4.04%	\$	292,436
INTERCIVE SITES         \$         64,455         \$         -         \$         64,455         \$         64,455         \$         64,455         \$         64,455         \$         64,455         \$         64,455         \$         64,455         \$         64,455         \$         1,725         \$	CONCESSIONS, GIFT SHOP, VENDING		500,500	\$	14,568	\$	485,932	2.91%	\$	284,413
INTERESTINCOME         \$         282000         \$         15,275         \$         11,725         58,138         \$         26,78           OTHER REVENUES         \$         133,265         \$         53,305         \$         79,335         40.47%         \$         91,384           TOTAL REVENUES         \$         1,652,326         \$         3,008,378         35,45%         \$         2,329,491           EXPENDITURES         \$         1,563,127         \$         795,770         49,09%         \$         640,156           Salaries & Wages - Seasonal         \$         1,563,127         \$         795,770         49,09%         \$         640,156           Salaries & Wages - Seasonal         \$         1,563,127         \$         795,770         49,09%         \$         640,156           Salaries & Wages - Seasonal         \$         1,003,708         \$         1,350,059         \$         1,670,060         44.70%         \$         162,623           Animal Care         \$         30,000         \$         96,345         \$         128,065         \$         109,335         46,288         \$         109,012           Animal Care         \$         30,200         \$         23,050	PARKING FEES		190,000	\$	5,820	\$	184,180	3.06%	\$	86,425
OTHER REVENUES         \$         133.265         \$         53.930         \$         79.335         40.47%         \$         91.384           TOTAL REVENUES         \$         4,660,704         \$         1,552,326         \$         3,008,378         35.45%         \$         2,323,491           EXPENDITURES         Satries & Wages - Full Time         \$         1,563,127         \$         767,357         \$         795,770         49.09%         \$         640,156           Satries & Wages - Seasonal         \$         453,284         \$         147,816         \$         30,610%         \$         2425,663         32,611%         \$         2425,663         32,611%         \$         1,237,451           CONTROLABLE EXPENDITURES         \$         3,020,00         \$         96,345         \$         233,655         29,20%         \$         1,247,451           Supplies         \$         300,000         \$         96,345         \$         233,655         29,20%         \$         1,24,22           Animal Care         \$         300,000         \$         96,345         \$         233,655         29,00%         \$         124,22         3,44,22         3,134,32         \$         19,001         114,422 <td>INTERACTIVE SITES</td> <td></td> <td>64,455</td> <td>\$</td> <td>-</td> <td>\$</td> <td>64,455</td> <td>0.00%</td> <td>\$</td> <td>64,406</td>	INTERACTIVE SITES		64,455	\$	-	\$	64,455	0.00%	\$	64,406
COTAL REVENUES         \$         4,660,704         \$         1,652,326         \$         3,008,378         35,45%         \$         2,329,491           EXPENDITURES         Samines & Wages - Full Time         \$         1,563,127         \$         795,770         49,09%         \$         640,156           Samines & Wages - Full Time         \$         1,563,127         \$         795,770         49,09%         \$         640,156           Samines & Wages - Full Time         \$         1,563,127         \$         795,770         49,09%         \$         640,156           Samines & Wages - Full Time         \$         1,563,127         \$         795,770         49,09%         \$         640,156           Samines & Wages - Fault Time         \$         1,030,708         \$         1,430,059         \$         1,670,060         44.70%         \$         1,237,451           ControlLable Expenditures         \$         330,000         \$         96,345         \$         233,655         293,065         143,782         134,932         45,847         134,942         45,873           Minitian Expenditures         \$         30,000         \$         53,598         \$         65,002         45,193,03         45,847         109,912	INTEREST INCOME		28,000	\$	16,275	\$	11,725	58.13%	\$	26,738
EXPENDITURES PERSONNEL SERVICES           Salaries & Wages - Full Time Salaries & Wages - Seasonal         \$             1.53,127 \$             767,357 \$             795,770         49.09% \$             640,156           Salaries & Wages - Seasonal         \$             1.433,127 \$             767,357 \$             795,770         49.09% \$             640,156           Benefits         \$             1.003,708 \$             434,388 \$             568,822         43.33% \$             124,563           CONTROLABLE EXPENDITURES         \$             3.30,000 \$             96,345 \$             233,655 29.20% \$             162,623           Animal Care         \$             272,000 \$             9128,665 \$             149,335 40,22% \$             162,623           Purchased Services         \$             344,078 \$             2128,665 \$             149,335 40,22% \$             162,623           Purchased Services         \$             227,000 \$             128,665 \$             149,335 40,22% \$             17,9001           Utilities         \$             24,125 \$             5,200 0             0.00% \$             746           Other Expenses         \$             1,136,000 \$             5             53,598 \$             56,002             45,19% \$             47,003             746           Utilities         \$             1,26,001 \$             101,522 \$             108,478             48,34% \$             108,448             11,552             75,56% \$             57,023             11,597             745,975             41,497             745,975             746             79,928             79,928             79,928	OTHER REVENUES	\$	133,265	\$	53,930	\$	79,335	40.47%	\$	91,384
PERSONNEL SERVICES         I <thi< th="">         I         <thi< th=""></thi<></thi<>	TOTAL REVENUES	\$	4,660,704	\$	1,652,326	\$	3,008,378	35.45%	\$	2,329,491
Salaries & Wages - Full Time       \$       1,563,127        \$             767,357        \$             795,770        49,09%             \$             245,563        326,11%             \$             245,563        326,11%             \$             245,563        326,11%             \$             245,563             326,173             \$             326,11%             \$             245,563             326,173             \$             326,11%             \$             245,563             326,173             \$             326,174             \$             326,174             \$             326,174             \$             326,174             \$             326,174             \$             326,174             \$             326,174             \$             326,173             \$             326,173             \$             326,173             \$             1,237,451          CONTROLLAGE EXPENDITURES        \$             330,000             \$             96,345             \$             233,655             29,20%             \$             126,623             Animal Care             \$             326,178             \$             218,665             \$             128,060             \$             212,866             \$             124,033             46,238             \$             19,901             Utilities             \$             2,00             0.00             \$										
Salaries & Wages - Seasonal       \$       433,284       \$       147,816       \$       305,468       326,41%       \$       245,563         Benefits       \$       1,003,708       \$       434,886       \$       568,822       43,33%       \$       351,732         Total Personnel Services       \$       3,020,119       \$       1,350,059       \$       1,670,060       44,70%       \$       1,237,451         CONTROLLABLE EXPENDITURES       \$       330,000       \$       96,345       \$       233,655       29,20%       \$       162,623         Aminal Care       \$       278,000       \$       128,665       \$       149,335       46,28%       \$       134,492         Purchased Services       \$       241,255       6,280       \$       178,401       \$       127,001       \$       127,001       \$       127,001       \$       127,001       \$       127,001       \$       127,001       \$       127,003       \$       146,340       61,90%       \$       127,001       \$       127,001       \$       127,001       \$       127,001       \$       127,001       \$       127,001       \$       127,001       \$       127,001       \$       127,001 <td></td>										
Benefits         \$         1.003,708         \$         434,886         \$         568,822         4.3.33%         \$         351,732           Total Personnel Services         \$         3,000,119         \$         1,350,059         \$         1,670,060         44.70%         \$         1,237,451           CONTROLLABLE EXPENDITURES         \$         330,000         \$         96,345         \$         233,655         29.20%         \$         162,623           Arimal Care         \$         330,000         \$         96,345         \$         243,635         140,9335         46,628%         \$         134,492           Purchased Services         \$         24,125         \$         6,280         \$         17,845         26,03%         \$         10,912           Utilities - Telephone         \$         2,4,125         \$         6,5002         45,19%         \$         47,003           Total Controllable Expenditures         \$         1,136,803         \$         522,626         \$         614,177         45,97%         \$         534,777           NON-CONTROLLABLE EXPENDITURES         Utilities         \$         101,522         \$         108,478         48.34%         \$         109,552         75,656% </td <td>-</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> <td></td> <td></td>	-						-			
Total Personnel Services         \$         3,020,119         \$         1,350,059         \$         1,670,060         44.70%         \$         1,237,451           CONTROLLABLE EXPENDITURES         \$         330,000         \$         96,345         \$         233,655         29.20%         \$         162,623           Animal Care         \$         278,000         \$         128,665         149,335         46,32%         \$         134,922           Purchased Services         \$         384,078         \$         237,738         \$         146,340         61.90%         \$         179,001           Utilities - Telephone         \$         24,125         \$         6,280         \$         17,845         26,03%         \$         19,021           Rentais & Leases         \$         2,000         \$         -         \$         2,000         0.00%         \$         746           Other Expenses         \$         118,600         \$         51,936         \$         614,177         45.97%         \$         534,777           NON-CONTROLLABLE EXPENDITURES         \$         210,000         \$         101,522         \$         108,478         48.34%         \$         108,842           In	-		-		-					
CONTROLLABLE EXPENDITURES         Supplies         \$         330,000         \$         96,345         \$         233,655         29.20%         \$         162,623           Animal Care         \$         278,000         \$         128,665         \$         149,335         44.28%         \$         134,492           Purchased Services         \$         384,078         \$         237,738         \$         146,340         61.90%         \$         17,901         Utilities-Telephone         \$         24,125         \$         62,80         \$         17,845         26,03%         \$         109,127           Rentals & Leases         \$         2,000         \$         -         \$         2,000         0.00%         \$         746           Other Expenses         \$         1136,803         \$         522,626         \$         614,177         45.97%         \$         534,777           NON-CONTROLLABLE EXPENDITURES         \$         101,522         \$         108,478         48.34%         \$         108,848           Insurance         \$         80,000         \$         60,448         \$         19,552         75.56%         57.023           Itistance         \$         370,329	Benefits	\$	1,003,708	\$	434,886	\$	568,822	43.33%	\$	351,732
Supplies       \$       330,000       \$       96,345       \$       233,655       29,20%       \$       162,623         Animal Care       \$       278,000       \$       128,665       \$       149,335       46,28%       \$       134,692         Purchased Services       \$       234,778       \$       146,340       \$       26,03%       \$       10,912         Rentals & Leases       \$       2,000       \$       -       \$       2,000       \$       7.76       \$       210,000       \$       17,845       26,03%       \$       10,912         Rentals & Leases       \$       2,000       \$       -       \$       2,000       \$       7.76       \$       33,970       \$       10,912         Roth-CONTROLLABLE Expenditures       \$       1,136,803       \$       522,626       \$       614,177       45.97%       \$       53,77,703       \$       108,478       48,34%       \$       108,848       insurance       101,522       \$       108,478       48,34%       \$       108,848       insurance       \$       80,000       \$       60,448       \$       19,552       75,56%       \$       57,023       \$       142,427       \$	Total Personnel Services	\$	3,020,119	\$	1,350,059	\$	1,670,060	44.70%	\$	1,237,451
Animal Care       \$       278,000       \$       128,665       \$       149,335       46,28%       \$       134,492         Purchased Services       \$       384,078       \$       237,738       \$       146,340       61.90%       \$       179,001         Utilities       Telephone       \$       241,25       \$       6,280       \$       17,845       26.03%       \$       10,901       \$       179,001         Rentals & Leases       \$       2,000       \$       -       \$       2,000       0.00%       \$       746         Other Expenses       \$       1,136,803       \$       522,626       \$       614,177       45.97%       \$       534,777         NON-CONTROLLABLE EXPENDITURES         1136,803       \$       522,626       \$       614,177       45.97%       \$       534,777         NON-CONTROLLABLE EXPENDITURES         1136,803       \$       101,522       \$       108,478       48.34%       108,848       109,223       75.56%       57,023       \$       1282       75.56%       57,203       \$       1282       75.56%       57,203       1482       1282       1282       1282       1282 <t< td=""><td>CONTROLLABLE EXPENDITURES</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	CONTROLLABLE EXPENDITURES									
Animal Care       \$       278,000       \$       128,665       \$       149,335       46,28%       \$       134,492         Purchased Services       \$       384,078       \$       237,738       \$       146,340       61.90%       \$       179,001         Utilities       Telephone       \$       241,25       \$       6,280       \$       17,845       26.03%       \$       10,901       \$       179,001         Rentals & Leases       \$       2,000       \$       -       \$       2,000       0.00%       \$       746         Other Expenses       \$       1,136,803       \$       522,626       \$       614,177       45.97%       \$       534,777         NON-CONTROLLABLE EXPENDITURES         1136,803       \$       522,626       \$       614,177       45.97%       \$       534,777         NON-CONTROLLABLE EXPENDITURES         1136,803       \$       101,522       \$       108,478       48.34%       108,848       109,223       75.56%       57,023       \$       1282       75.56%       57,203       \$       1282       75.56%       57,203       1482       1282       1282       1282       1282 <t< td=""><td>Supplies</td><td>\$</td><td>330,000</td><td>\$</td><td>96,345</td><td>\$</td><td>233,655</td><td>29.20%</td><td>\$</td><td>162,623</td></t<>	Supplies	\$	330,000	\$	96,345	\$	233,655	29.20%	\$	162,623
Purchased Services         \$         384,078         \$         237,738         \$         146,340         61.90%         \$         179,001           Utilities - Telephone         \$         24,125         \$         6,6200         \$         179,001           Rentals & Leases         \$         24,000         \$         -         \$         2,000         0.00% \$         746           Other Expenses         \$         118,600         \$         53,598         \$         65,002         45.19% \$         47,003           Total Controllable Expenditures         \$         1,136,803         \$         522,626         \$         614,177         45.97% \$         534,777           NON-CONTROLLABLE EXPENDITURES            101,522         \$         108,478         48.34% \$         108,848           Insurance         \$         210,000         \$         101,522         \$         108,478         48.34% \$         108,848           Insurance         \$         210,000         \$         101,522         \$         108,478         48.34% \$         108,848           Insurance         \$         210,012         \$         1213         188         53.12% \$         49,223     <			278,000	\$	128,665	\$	149,335	46.28%	\$	134,492
Rentals & Leases       \$       2,000       \$       -       \$       2,000       0.00%       \$       746         Other Expenses       \$       118,600       \$       53,598       \$       65,002       45.19%       \$       47,003         Total Controllable Expenditures       \$       1,136,803       \$       522,626       \$       614,177       45.97%       \$       534,777         NON-CONTROLABLE EXPENDITURES       Utilities       \$       210,000       \$       101,522       \$       108,478       48.34%       \$       108,848         Insurance       \$       80,000       \$       60,448       \$       19,552       75.56%       \$       57,023         IT Support Expense       \$       709,28       \$       38,579       \$       41,349       48.27%       \$       49,223         Other Expenses       \$       709,28       \$       200,762       \$       169,567       54.21%       \$       215,276         Capital Improvements       \$       -       \$       27,709       \$       (27,709)       \$       -       -         Total Change In Fund Balance       \$       133,453       \$       (448,830)       \$       341	Purchased Services		384,078	\$	237,738	\$	146,340	61.90%	\$	179,001
Other Expenses         \$         118,600         \$         53,598         \$         65,002         45.19%         \$         47,003           Total Controllable Expenditures         \$         1,136,803         \$         522,626         \$         614,177         45.97%         \$         534,777           NON-CONTROLLABLE EXPENDITURES         \$         1,136,803         \$         522,626         \$         614,177         45.97%         \$         534,777           NON-CONTROLLABLE EXPENDITURES         \$         101,522         \$         108,478         48.34%         \$         108,848           Insurance         \$         80,000         \$         60.448         \$         19,552         75.56%         \$         57,023           IT Support Expense         \$         79,928         \$         38,579         \$         41,349         48.27%         \$         49,223           Other Expenses         \$         370,329         \$         200,762         \$         169,567         54.21%         \$         215,276           Capital Improvements         \$         -         \$         370,329         \$         2,101,156         \$         2,426,095         46.41%         \$         1,987,504	Utilities - Telephone	\$	24,125	\$	6,280	\$	17,845	26.03%	\$	10,912
Other Expenses         \$         118,600         \$         53,598         \$         65,002         45.19%         \$         47,003           Total Controllable Expenditures         \$         1,136,803         \$         522,626         \$         614,177         45.97%         \$         534,777           NON-CONTROLLABLE EXPENDITURES         \$         1,136,803         \$         522,626         \$         614,177         45.97%         \$         534,777           NON-CONTROLLABLE EXPENDITURES         \$         101,522         \$         108,478         48.34%         \$         108,848           Insurance         \$         80,000         \$         60.448         \$         19,552         75.56%         \$         57,023           IT Support Expense         \$         79,928         \$         38,579         \$         41,349         48.27%         \$         49,223           Other Expenses         \$         370,329         \$         200,762         \$         169,567         54.21%         \$         215,276           Capital Improvements         \$         -         \$         370,329         \$         2,101,156         \$         2,426,095         46.41%         \$         1,987,504	Rentals & Leases	\$	2,000	\$	-	\$	2,000	0.00%	\$	746
NON-CONTROLLABLE EXPENDITURES       \$       210,000       \$       101,522       \$       108,478       48.34%       \$       108,848         Insurance       \$       80,000       \$       60,448       \$       19,552       75.56%       \$       57,023         IT Support Expense       \$       79,928       \$       38,579       \$       41,349       48.27%       \$       49,223         Other Expenses       \$       70,329       \$       200,762       \$       169,567       54.21%       \$       215,276         CAPITAL OUTLAY       \$       200,762       \$       169,567       54.21%       \$       215,276         CAPITAL OUTLAY       \$       \$       370,329       \$       22,7709       \$       (27,709)       \$       -         TOTAL EXPENDITURES       \$       4,527,251       \$       2,101,156       \$       2,426,095       46.41%       \$       1,987,504         TOTAL CHANGE IN FUND BALANCE       \$       133,453       \$       (448,830)       \$       341,987         FUND BALANCE AS OF 1/1/20       \$       148,457       \$       148,457       \$       1,987,504         UNNESTRICTED       \$       148,457	Other Expenses	\$	118,600	\$	53,598	\$	65,002	45.19%	\$	47,003
Utilities       \$       210,000       \$       101,522       \$       108,478       48.34%       \$       108,848         Insurance       \$       80,000       \$       60,448       \$       19,552       75.56%       \$       57,023         IT Support Expense       \$       79,928       \$       38,579       \$       41,349       48.27%       \$       49,223         Other Expenses       \$       401       \$       213       \$       188       53.12%       \$       48,27%       \$       49,223         Other Expenses       \$       370,329       \$       200,762       \$       169,567       54.21%       \$       215,276         CAPITAL OUTLAY       Capital Improvements       \$       -       \$       27,709       \$       (27,709)       \$       -       -         TOTAL EXPENDITURES       \$       4,527,251       \$       2,101,156       \$       2,426,095       46.41%       \$       1,987,504         TOTAL CHANGE IN FUND BALANCE       \$       133,453       \$       (448,830)       \$       341,987         FUND BALANCE AS OF 6/30/20       \$       148,457       \$       1,03,004       \$       \$       341,987	Total Controllable Expenditures	\$	1,136,803	\$	522,626	\$	614,177	45.97%	\$	534,777
Utilities       \$       210,000       \$       101,522       \$       108,478       48.34%       \$       108,848         Insurance       \$       80,000       \$       60,448       \$       19,552       75.56%       \$       57,023         IT Support Expense       \$       79,928       \$       38,579       \$       41,349       48.27%       \$       49,223         Other Expenses       \$       401       \$       213       \$       188       53.12%       \$       48,27%       \$       49,223         Other Expenses       \$       370,329       \$       200,762       \$       169,567       54.21%       \$       215,276         CAPITAL OUTLAY       Capital Improvements       \$       -       \$       27,709       \$       (27,709)       \$       -       -         TOTAL EXPENDITURES       \$       4,527,251       \$       2,101,156       \$       2,426,095       46.41%       \$       1,987,504         TOTAL CHANGE IN FUND BALANCE       \$       133,453       \$       (448,830)       \$       341,987         FUND BALANCE AS OF 6/30/20       \$       148,457       \$       1,03,004       \$       \$       341,987	NON-CONTROLLABLE EXPENDITURES									
Insurance       \$       80,000       \$       60,448       \$       19,552       75.56%       \$       57,023         IT Support Expense       \$       79,928       \$       38,579       \$       41,349       448.27%       \$       49,223         Other Expenses       \$       401       \$       213       \$       188       53.12%       \$       49,223         Total Non-Controllable Expenditures       \$       370,329       \$       200,762       \$       169,567       54.21%       \$       215,276         CAPITAL OUTLAY Capital Improvements       \$       -       \$       27,709       \$       (27,709)       \$       -       -         TOTAL EXPENDITURES       \$       4,527,251       \$       2,101,156       \$       2,426,095       46.41%       \$       1,987,504         TOTAL CHANGE IN FUND BALANCE       \$       133,453       \$       (448,830)       -       \$       341,987         FUND BALANCE AS OF 1/1/20 NON-SPENDABLE UNRESTRICTED       \$       148,457 \$       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -		Ś	210.000	Ś	101.522	Ś	108.478	48.34%	Ś	108.848
IT Support Expense       \$       79,928 \$       38,579 \$       41,349       48.27% \$       49,223         Other Expenses       \$       401 \$       213 \$       188       53.12% \$       182         Total Non-Controllable Expenditures       \$       370,329 \$       200,762 \$       169,567       54.21% \$       215,276         CAPITAL OUTLAY Capital Improvements       \$       -       \$       27,709 \$       (27,709)       \$       -         TOTAL EXPENDITURES       \$       4,527,251 \$       \$       2,101,156 \$       \$       2,426,095       46.41% \$       1,987,504         TOTAL CHANGE IN FUND BALANCE       \$       133,453 \$       (448,830)       \$       \$       341,987         FUND BALANCE AS OF 1/1/20 NON-SPENDABLE UNRESTRICTED       \$       148,457       \$       954,547       \$       341,987         FUND BALANCE AS OF 6/30/20       \$       654,174       \$       5954,547       \$       5954,547         \$       103,004       \$       557,580       \$       596,594       \$       596,594	Insurance		-		-		-		·	-
Other Expenses         \$         401         \$         213         \$         188         53.12%         \$         182           Total Non-Controllable Expenditures         \$         370,329         \$         200,762         \$         169,567         54.21%         \$         215,276           CAPITAL OUTLAY Capital Improvements         \$         -         \$         27,709         \$         (27,709)         \$         -         -           TOTAL EXPENDITURES         \$         4,527,251         \$         2,101,156         \$         2,426,095         46.41%         \$         1,987,504           TOTAL EXPENDITURES         \$         4,527,251         \$         2,101,156         \$         2,426,095         46.41%         \$         1,987,504           FUND BALANCE AS OF 1/1/20 NON-SPENDABLE UNRESTRICTED         \$         133,453         \$         (448,830)          5         341,987           FUND BALANCE AS OF 6/30/20         \$         148,457         \$         148,457         \$         954,547         \$         1,103,004         \$         954         \$         954         \$         954         \$         954         \$         954         \$         \$         \$         954,547			-				-			-
CAPITAL OUTLAY Capital Improvements       \$       -       \$       27,709       \$       (27,709)       \$       -         TOTAL EXPENDITURES       \$       4,527,251       \$       2,101,156       \$       2,426,095       46.41%       \$       1,987,504         TOTAL CHANGE IN FUND BALANCE       \$       133,453       \$       (448,830)       \$       341,987         FUND BALANCE AS OF 1/1/20 NON-SPENDABLE UNRESTRICTED       \$       148,457 954,547 \$       1,103,004       \$       5       1,48,457         FUND BALANCE AS OF 6/30/20       \$       654,174       \$       5										
Capital Improvements       \$       -       \$       27,709       \$       (27,709)       \$       -         TOTAL EXPENDITURES       \$       4,527,251       \$       2,101,156       \$       2,426,095       46.41%       \$       1,987,504         TOTAL CHANGE IN FUND BALANCE       \$       133,453       \$       (448,830)       \$       341,987         FUND BALANCE AS OF 1/1/20 NON-SPENDABLE UNRESTRICTED       \$       148,457       \$       1,103,004       \$       \$       954,547       \$       954,547       \$       5       1,103,004       \$       \$       1,207         FUND BALANCE AS OF 6/30/20       \$       \$       654,174       \$       \$       5       57,580       \$ <td< td=""><td>Total Non-Controllable Expenditures</td><td>\$</td><td>370,329</td><td>\$</td><td>200,762</td><td>\$</td><td>169,567</td><td>54.21%</td><td>\$</td><td>215,276</td></td<>	Total Non-Controllable Expenditures	\$	370,329	\$	200,762	\$	169,567	54.21%	\$	215,276
Capital Improvements       \$       -       \$       27,709       \$       (27,709)       \$       -         TOTAL EXPENDITURES       \$       4,527,251       \$       2,101,156       \$       2,426,095       46.41%       \$       1,987,504         TOTAL CHANGE IN FUND BALANCE       \$       133,453       \$       (448,830)       \$       341,987         FUND BALANCE AS OF 1/1/20 NON-SPENDABLE UNRESTRICTED       \$       148,457       \$       1,103,004       \$       \$       954,547       \$       954,547       \$       5       1,103,004       \$       \$       1,207         FUND BALANCE AS OF 6/30/20       \$       \$       654,174       \$       \$       5       57,580       \$ <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>										
TOTAL CHANGE IN FUND BALANCE       \$ 133,453 \$ (448,830)       \$ 341,987         FUND BALANCE AS OF 1/1/20       \$ 148,457       \$ 954,547         NON-SPENDABLE       \$ 148,457       \$ 1,103,004         FUND BALANCE AS OF 6/30/20       \$ 654,174       \$ 1,103,004         FUND BALANCE AS OF 6/30/20       \$ 57,580       \$ 1,103,004         UNSPENDABLE       \$ 57,580       \$ 596,594		\$	-	\$	27,709	\$	(27,709)		\$	-
FUND BALANCE AS OF 1/1/20       \$ 148,457         NON-SPENDABLE       \$ 954,547         UNRESTRICTED       \$ 1,103,004         FUND BALANCE AS OF 6/30/20       \$ 654,174         FUND BALANCE AS OF 6/30/20       \$ 57,580         UNSPENDABLE       \$ 596,594	TOTAL EXPENDITURES	\$	4,527,251	\$	2,101,156	\$	2,426,095	46.41%	\$	1,987,504
NON-SPENDABLE       \$       148,457         UNRESTRICTED       \$       954,547         \$       1,103,004    FUND BALANCE AS OF 6/30/20          \$       654,174         FUND BALANCE AS OF 6/30/20       \$         UNSPENDABLE       \$         UNSPENDABLE       \$         UNRESTRICTED       \$	TOTAL CHANGE IN FUND BALANCE	\$	133,453	\$	(448,830)				\$	341,987
NON-SPENDABLE       \$       148,457         UNRESTRICTED       \$       954,547         \$       1,103,004    FUND BALANCE AS OF 6/30/20          \$       654,174         FUND BALANCE AS OF 6/30/20       \$         UNSPENDABLE       \$         UNSPENDABLE       \$         UNRESTRICTED       \$	FUND BALANCE AS OF 1/1/20									
\$       1,103,004         FUND BALANCE AS OF 6/30/20       \$       654,174         FUND BALANCE AS OF 6/30/20       UNSPENDABLE       \$       57,580         UNRESTRICTED       \$       596,594				\$	148,457					
FUND BALANCE AS OF 6/30/20         \$         57,580           UNSPENDABLE         \$         596,594	UNRESTRICTED					-				
UNSPENDABLE         \$ 57,580           UNRESTRICTED         \$ 596,594	FUND BALANCE AS OF 6/30/20			\$	654,174					
UNRESTRICTED \$ 596,594	FUND BALANCE AS OF 6/30/20									
	UNSPENDABLE			\$	57,580					
	UNRESTRICTED					-				

## POTTER PARK ZOO MONTHLY ATTENDANCE REPORT FOR MONTH AND YTD ENDING June 30, 2020

	CURRENT MONTH			YEAR-TO-DATE		TE
ADMISSION TYPE	2019 COUNT	2020 COUNT	BETTER (WORSE) THAN PY	2019 COUNT	2020 COUNT	BETTER (WORSE) THAN PY
GENERAL						
CHILDREN	3,736	2,201	(1,535)	9,607	2,201	(7,406)
CHILDREN - UNDER 3	2,149	981	(1,168)	6,292	1,044	(5,248)
CHILDREN - OFF SEASON	0	0	0	1,675	1,290	(385)
ADULT RESIDENT	3,691	2,371	(1,320)	11,680	2,371	(9,309)
ADULT NON-RESIDENT	3,482	1,817	(1,665)	7,974	1,817	(6,157)
ADULT - OFF SEASON	0	0	0	3,919	3,131	(788)
SENIOR RESIDENT	409	230	(179)	1,116	230	(886)
SENIOR NON-RESIDENT	513	155	(358)	1,376	155	(1,221)
GROUPS	4,435	0	(4,435)	7,430	39	(7,391)
SUBTOTAL	18,415	7,755	10,663	51,069	12,278	(38,791)
MEMBERSHIPS/PROGRAMS						
PPZ MEMBERS	2,702	5,059	2,357	9,517	6,747	(2,770)
EVENTS	6,161	0	(6,161)	9,290	780	(8,510)
RECIPROCAL ZOO MEMBERS	516	0	(516)	3,579	194	(3,385)
RECIPROCAL ZOO MEMBERS (100%)	387	0	(387)	1,176	177	(999)
MONDAY PROGRAM	2,681	484	(2,197)	4,252	659	(3,593)
OTHER (non-paying)	221	141	(97)	2,577	771	(1,806)
SUBTOTAL	12,668	5,684	(7,001)	30,391	9,328	(21,063)
GRAND TOTAL	31,083	13,439	(17,644)	81,460	21,606	(59,854)

Change in Paid Admissions

ADMISSION TYPE	DESCRIPTION
CHILDREN	All Children, any county ages 3-16 (\$4)
CHILDREN - UNDER 3	All Children, any county under age 3 (Free)
CHILDREN - OFF SEASON	All Children, any county ages 3-16 Nov. 1- March 31 (\$2)
ADULT RESIDENT	Adult of Ingham county April 1 - Oct. 31 (\$6)
ADULT NON-RESIDENT	Adult Out of Ingham County April 1 -Oct. 31 (\$11)
ADULT OFF SEASON	All Adults, Any County Nov. 1 - March 31 (\$3)
SENIOR RESIDENT	Discount for Ingham seniors ages 60+ April 1 - Oct. 31 (\$5)
SENIOR NON-RESIDENT	Discount for Out of County seniors ages 60+ April 1- Oct. 31 (\$10)
PPZ MEMBERS	Visitors holding membership at PPZ - one time payment
SPECIAL EVENTS - PPZ	Admission included in event fee
SPECIAL EVENTS - COUNTY	Admission included in event fee
RECIPROCAL ZOO MEMBERS	Reciprocal Zoo memberships (Discount varies)
RECIPROCAL ZOO MEMBERS (100%)	Reciprocal Zoo Members (Free admission)
GROUPS	20 or more guests paying together (\$1 off per person)
MONDAY PROGRAM	Ingham Co. Residents free 9-12 PM on non-holiday Mondays
OTHER (non-paying)	Any Coupon related attendee

# POTTER PARK ZOO MONTHLY PARKING REPORT FOR MONTH AND YTD ENDING June 30, 2020

	CURRENT MONTH				Ŷ	EAR-TO-DA	TE
ADMISSION TYPE	2019 COUNT	2020 COUNT	BETTER (WORSE) THAN PY		2019 COUNT	2020 COUNT	BETTER (WORSE) THAN PY
ANNUAL RESIDENT PASS	53		(53)		259		(259)
ANNUAL NON-RESIDENT PASS	87		(87)		30		(30)
PPZ MEMBER DELUXE/PREMIUM	455	472	17		1,031	472	(559)
DAILY RESIDENT PARKING	3,527	1,934	(1,593)		8,595	1,934	(6,661)
DAILY NON-RESIDENT PARKING	4,442	1,420	(3,022)		10,862	1,420	(9,442)
EVENTS	1,695		(1,695)		1,870		(1,870)
OTHER (non-paying)	1,913	204	(1,709)		5,933	204	(5,729)
TOTAL	12,172	4,030	(8,142)		28,580	4,030	(24,550)

ADMISSION TYPE	AMOUNT
ANNUAL RESIDENT PASS	\$32.00
ANNUAL NON-RESIDENT PASS	\$42.00
RESIDENT DAILY PASS	\$3.00
NON-RESIDENT DAILY PASS	\$5.00



# **Director Report** July 8, 2020



Potter Park Zoo is the "July Gem of the Month" for the 517 Living Community

# **Reopening updates:**



Cars Brudvig

I finally got to see the baby rhino!!!

Thank you @potterparkzoo for an exceptional social distancing setup. Well done - I felt very safe



4:32 PM - Jun 16, 2020 - Twitter for Andro



Top Fan Jennifer Keck Gavenda We visited the zoo this morning. I would like to commend the staff on a job well done! The zoo is organized and was not crowded at all. In addition, all visitors were respectful of social distancing and wearing their masks. It was great seeing Jaali, the otters, and all of the other animals! Thank you, Potter Park Zoo! 6 20

Like - Reply - Message - 3h

Most Relevant is selected, so some replies may have been filtered out.

chknpeg Went today and it was great. The zoo staff has done a wonderful job making the zoo feel safe while still having a great opportunity to see the animals. Well done Potter Park Zoo crew!



# All Hands on Deck

Society employees and volunteers worked very hard cleaning up zoo grounds. Most of this beautification work was done prior to the zoo reopening. The grounds look great!

We are still working to get the restaurant and gift shop opened at a greater capacity. The Dippin' Dots kiosk has been very successful and the gift shop is starting to bring in revenue also.

The playground is open and shelters are available to rent in keeping with the Ingham County Parks Department.

The point of sale system is being used at admissions, parking, gift shop, and restaurant. We are still working out several details before launching the online portion of the system.

# **Animal Updates**

- Rosebud a new pig has arrived after being quarantined at Binder Park Zoo. We will be introducing her to our pigs.
- Androo the grey kangaroo is going to Cleveland Zoo per SSP recommendation
- The trumpeter hornbills are moving into the old spider monkey exhibit, spider monkeys will be moving to the exhibit that previously housed mandrills. In the future, Ring-tailed lemurs will be brought back to PPZ and the trumpeter hornbills will move back inside.
- The cape porcupines were moved to moats for the summer so they could be visible for our guests.
- Douglas the North American Porcupine will be leaving to breed with a female at a different facility.
- The elk calves are doing well and becoming more visible especially early morning and late afternoon.
- Jaali is a star he frequently hangs out in the front of the exhibit close to guests and is very visible.
- Maliha, the female red panda, is still being monitored for possible pregnancy.
- The ponies moved to the farmyard so they can be seen by guests as the pony path won't be opening in 2020.

# Tidbit Tidbit #25: Elk and the Centennial

# The Arrival of Elk



In our Centennial year of 2020, elk have returned to Potter Park Zoo! It's good to have them back. They have been an important species in the zoo's story.

A growing assortment of animals was already on display in Potter Park in 1918 and 1919. Meanwhile, Lansing's Moores Park had its own zoo of sorts by housing elk acquired by the city from former mayor James M. Turner's private collection. Potter Park's evolution to "zoo" status seemed to be connected to the transfer of the elk to Potter Park when Moores Park began to be developed, and to the city's commitment to provide permanent buildings to support the zoo. From this, through the years 1920 was been accepted as the zoo's beginning.

Elk have been at the zoo in every decade since the zoo began, until the 2000s. The new elk now reside in the old moose exhibit. Note that we plan to have moose in the future but do not know when that will happen. In the meantime we have arranged to have elk until moose are again available. The elk came from the Amber Elk Ranch, a reputable Michigan elk farm, where they will return when moose are once again at the zoo.

Three elk arrived at the zoo in February: male Emmett (born in 2018) and females Belle (born in 2015) and Sage (born in 2016), who were already pregnant. Belle gave birth to female Nina on May 20, and Sage delivered male Mason on June 5. They are starting to venture out into the big yard. Potter Park itself was dedicated on July 4th, 1915, after an agreement was reached between James W. Potter and the City of Lansing on the donation of 58 acres of land for the park.



Zoo Budget Summary					
Description	Sum of 2019 actual	Sum of 2020 revised budget	Sum of 2021 Dept Req		
PROPERTY TAX	(3,128,041)	(3,192,699)	(3,320,352)		
ZOO ADMISN	(613,456)	(610,000)	(585,000)		
PARKNG FEE	(179,709)	(190,000)	(175,000)		
DONATIONS	(47,000)	(55,500)	0		
TRAIN	(59,978)	(6,455)	0		
CAMEL RIDE	(12,518)	0	0		
FOOD SALES	(267,579)	(238,000)	(220,000)		
GIFT SHOP	(303,960)	(260,000)	(250,000)		
INTEREST REV	(52,393)	(28,000)	(50,000)		
MISC REVENUE	(7,362)	(9,550)	(5,000)		
PONY RIDES	(30,039)	(32,000)	(28,000)		
WOW	(23,201)	(26,000)			
SHELTER	(9,360)				
OTHER REVENUE	(42,594)				
FUND BALANCE		133,453	101,402		
Permanent wages	1,455,197	1,532,527	1,596,015		
FICA	152,479	120,319	126,032		
Unemployment	10,185	7,867	8,249		
Temp wages	554,042	453,284	503,284		
Overtime	34,861	14,500	14,500		
Benefits	598,659	836,264	781,308		
On Call	10,096	15,600	15,600		
Uniforms	10,140	12,000	12,500		
Employee Improvement	1,653	3,700	2,700		
Travel - Local	880	500	500		
Travel Out of State	28,198	31,000	24,000		
Advertising - Society	60,000	40,000	60,000		
Equipment Rental	1,650	2,000	2,000		
Gas	5,505	10,000	8,000		
Contractual Services	41,031	35,000	35,000		
Meeting Fee	0	500	500		
Memberships/Subscriptions	33,661	34,000	38,000		
Equipment	40,234	56,000	46,000		
Office Supplies	9,604	10,000	10,000		
Building Repair	57,853	80,000	80,000		
Maintenance Supplies	89,703	90,000	75,000		
Other Supplies	21,959	29,000	24,000		
Postage	310	4,000	2,000		
Printing	14,486	15,000	12,500		
Small Tool	4,627	6,000	6,000		
Supplies	167,387	195,000	195,000		
Animal Medical	89,691	80,000	95,000		
Animal Husbandry	19,441	18,000	18,000		

Description	Sum of 2019 actual	Sum of 2020 revised budget	Sum of 2021 Dept Req
Animal Transport	10,734	10,000	10,000
Animal Feed	180,484	170,000	170,000
Utilities	231,499	210,000	225,000
Insurance	81,518	80,000	85,000
IT Computers	6,921	7,700	5,500
IT Operations	75,908	75,201	68,406
Telephone- Cell	18,775	24,000	21,000
Trash Removal	15,880	23,000	28,000
Phone Allocation	4,544	4,727	4,485
Administrative - County	150,078	150,078	150,078
Courier	365	401	426
Long Distance Phone	214	125	125
Bank Fees	38,038	0	0
TOTAL Revenue	(4,777,190)	(4,527,251)	(4,566,950)
TOTAL Expense	4,486,705	4,488,056	4,560,408
GRAND Total	(290,485)	(39,195)	(6,542)